

Personal Records

The Personal Records list, below, allows you to keep a record of all your important information and contacts in one place. This is extremely useful when moving as you are likely to have packed up everything. It is also a great list to hold on to for later reference.

Name: _____
 Address: _____
 Phone Numbers: Home: _____ Work: _____

Partner: _____
 Address: _____
 Phone Numbers: Home: _____ Work: _____

Next of Kin: _____
 Address: _____
 Phone Numbers: Home: _____ Work: _____

Solicitor: _____
 Address: _____
 Phone Number: _____
 Location of Will: _____

Accountant: _____
 Address: _____
 Phone Number: _____

IRD Numbers:
 Yourself: _____
 Partner: _____

Bank: _____
 Branch: _____ Address: _____
 Phone Number: _____

Account Numbers:

	Name	Account Numbers	Description
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____

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24 Hour Number to advise Stolen/Lost Cheques: _____

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Credit Cards:

	Name	Account Numbers
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____

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24 Hour Number to advise Credit Cards: _____

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Hire Purchase:

	Name	Account Numbers	Description
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____

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Cars:

Type: _____ Model: _____
Year: _____ Reg No: _____
Colour: _____ Chassis No: _____

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Boat/Caravan/Trailer:

Description: _____
Colour: _____ Reg No: _____

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Insurances:

Agent: _____
Phone Number: _____
Company: _____
Policy Type: _____

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Appliances:

Television _____
Video _____
DVD _____

Stereo _____
Amplifier _____
Speakers _____
Microwave _____
Washing Machine _____
Dryer _____
Fridge _____
Freezer _____

Antiques:

Furniture:

Lounge _____
Dining Room _____
Family Room _____
Rumpus _____
Bedroom 1 _____
Bedroom 2 _____
Bedroom 3 _____
Bedroom 4 _____
Bedroom 5 _____

Valuables:

	Description	Value
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____

Additional important information:

